

“Exceeding Our Clients Expectations”

Rental Application

How did you find out about us? Sign : Newspaper : Friend : Internet : Other _____

Applicant #1

Full Name _____ Phone (____) _____ Work Phone (____) _____

Cell Phone (____) _____ Email Address: _____ D.O.B. / /

Social Security Number - - Current Driver's License # _____ State: _____

Applicant #2

Full Name _____ Phone (____) _____ Work Phone (____) _____

Cell Phone (____) _____ Email Address: _____ D.O.B. / /

Social Security Number - - Current Driver's License # _____ State: _____

OTHER PERSONS (INCLUDING CHILDREN) WHO WILL LIVE IN THE DWELLING UNIT

Name _____ Birth Date: _____ Name _____ Birth Date: _____

Name _____ Birth Date: _____ Name _____ Birth Date: _____

Present Address _____

City _____ State: _____ Zip: _____

How Long? _____ If renting, Apartment name/location _____ Current Rent: \$ _____

Landlord/mgr's name _____ Landlord Phone: (____) _____

Why are you leaving? _____

Previous Address _____

City _____ State: _____ Zip: _____

How Long? _____ If renting, Apartment name/location _____ Rent Paid: \$ _____

Landlord/mgr's name _____ Landlord Phone: (____) _____

Why did you leave? _____

Applicant #1

Present Employer _____ Position: _____ How Long? _____

Address _____ Phone: (____) _____

Supervisor _____ Phone: (____) _____

Gross Monthly Income before deductions: \$ _____ Other Income: \$ _____ Source: _____

Former Employer _____ Position: _____ How Long? _____

Address _____ Phone: (____) _____

Why did you leave? _____

Applicant #2

Present Employer _____ Position: _____ How Long? _____

Address _____ Phone: (____) _____

Supervisor _____ Phone: (____) _____

Gross Monthly Income before deductions: \$ _____ Other Income: \$ _____ Source: _____

Former Employer _____ Position: _____ How Long? _____

Address _____ Phone: (____) _____

Why did you leave? _____

Please Continue To The Next Page:

CREDIT REFERENCES: This can include store credit cards, rental stores, car loans, small loans, etc.

Bank _____ Acct #(s) _____ Branch _____ Checking: []: Savings []: Loan []:
City _____ State _____ Approx. Balance \$ _____ How Long? _____

Other Active Credit Ref: _____ Account # _____ Exp. Date: _____
Type of Account: _____ Credit Limit: \$ _____ How Long? _____ Are all payments current? YES : NO

List All Credit Obligations And Your Minimum Monthly Payments: _____

Do You Have Any Credit Accounts In Collections At This Time? YES : NO If Yes, What Is The Amount? \$ _____

Have you ever been evicted? YES : NO Have you ever had a foreclosure/repossession? YES , Date _____: NO
If yes, explain: _____

Have you ever filed for bankruptcy? YES , Date _____: NO If yes, Chapter 7 or Chapter 13
Explain: _____

Have you ever been convicted of a crime, other than a traffic violation? YES : NO
If yes, explain: _____

PERSONAL REFERENCES - List three persons, *OTHER THAN YOUR RELATIVES*, that we may contact to verify your character.

Name _____ Relationship _____ Phone: (____) _____
Address _____ City _____ State _____ Zip _____

Name _____ Relationship _____ Phone: (____) _____
Address _____ City _____ State _____ Zip _____

Name _____ Relationship _____ Phone: (____) _____
Address _____ City _____ State _____ Zip _____

EMERGENCY - In an emergency you may contact (List two, other than spouse/roommate, nearest relatives first)

Name _____ Relationship _____ Phone: (____) _____
Address _____ City _____ State _____ Zip _____

Name _____ Relationship _____ Phone: (____) _____
Address _____ City _____ State _____ Zip _____

OTHER INFORMATION

* **Pets:** Name _____ Type _____ Weight ____ lbs. Name _____ Type _____ Weight ____ lbs.

* **NOTE: No pets are allowed at any time on the premises without prior Management consent and payment of fees - NO EXCEPTIONS**

Date of desired occupancy _____ Anticipated length of stay _____

Do you own: Vacuum cleaner : Lawn mower : Water bed : Musical instruments : Does anyone smoke? Yes : No

List all motor vehicles, including recreational vehicles, to be kept at the property:

MAKE	MODEL	COLOR	YEAR	LICENSE PLATE #	STATE	MONTHLY PAYMENT
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____

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PLEASE CONTINUE TO NEXT PAGE:

AT THE TIME THE APPLICATION IS SUBMITTED YOU WILL NEED TO PROVIDE:

- **A PHOTOSTATIC COPY OF YOUR DRIVERS LICENSE OR PICTURE IDENTIFICATION CARD**
- **SOCIAL SECURITY CARD**
- **LAST 2 PAY CHECK STUB(S) AND LAST YEARS W-2(S) OR**
- **COPY OF LAST YEARS INCOME TAX RETURN.**

A non-refundable application fee of \$35.00 is due per adult applying for the unit. We will only accept Cash or Money Order payable to Bay Management, Inc.

This Application Cannot Be Processed Without The Above Items.

The undersigned expressly agrees that if this application is approved applicant herewith agrees to rent this property. Applicant further agrees that if applicant is accepted by Management and then decides, for any reason, not to move into the premises, then all monies paid herewith shall be retained as liquidated damages since other prospective tenants may have been turned away and it may be necessary for Management to re-advertise the property and evaluate other applicants. Processing of application shall be as timely as possible and the results may be delivered via telephone, fax or mail. Once approved, applicant agrees to pay the balance of funds and complete the paperwork within 48 hours, otherwise management will assume that applicant has decided to forfeit leasing the property and will begin re-marketing the property. Applicant understands and agrees that rent begins as of the day after application approval and will be prorated for the following month.

I declare that the application is complete, true and correct and I herewith give my permission for anyone contacted to release the credit or personal information of the undersigned applicant to Management or their authorized agents, at any time, for the purposes of entering into and continuing to offer or collect on any agreement and/or credit extended. I further authorize Management or their Authorized Agents to verify the application information including but not limited to obtaining criminal records, contacting creditors, present or former landlords, employers and personal references, whether listed or not, at the time of the application and at any time in the future, with regard to any agreement entered into with Management. Any false information will constitute grounds for rejection of this application, or Management may at any time immediately terminate any agreement entered into in reliance upon misinformation given on this application.

Bring Application With You To View The Unit You Are Applying For

Or

Mail Application To: Bay Management, Inc. P.O. Box 379, Bel Air, MD 21014

Applicant's Authorization

Date

Applicant's Authorization

Date